
TONGWYNLAIS COMMUNITY COUNCIL



**Minutes of the meeting held virtually following the guidelines of The Local Authorities (Coronavirus) (Meetings) (Wales) Regulations 2020, August 24th 2020
Meeting commenced at 7:30pm.**

- 1.00 ATTENDANCE:** **Community Councillors:** Chairman Brian Griffiths, Ceri Lane, Caryn Hill, Mike Jones-Pritchard, Chris Morgan, Mike Griffiths, Peeter Tiidt,
Clerk: Nadine Dunseath
County Councillors: Mike Jones-Pritchard
Members of the public: None
- 2.00 APOLOGIES**
Community Councillors – Linda Morgan, Graham Walters
- 3.00 DECLARATION AND REGISTRATION OF INTERESTS:**
Cllr Mike Jones-Pritchard declared an interest due to his role on Cardiff Council Planning Committee in two applications for public footpaths at Northern Meadows Whitchurch as they appear to be in relation to a planning application at the same location. Details of this were previously circulated to all by the Clerk, however they were not discussed in the meeting.
- 4.00 PUBLIC SESSION**
No members of the public attended the meeting
- 5.00 MATTERS ARISING FROM THE PUBLIC SESSION**
No matters arising
- 6.00 CONSIDERATION OF THE INTERNAL AUDITOR'S REPORT & ANNUAL STATEMENT OF ACCOUNTS 2019-20 (previously circulated)**
No issues were raised from these and the Council's decision to approve the reports was unanimous.
- 7.00 APPROVAL OF THE ANNUAL RETURN**
The Council resolved to approve the annual return by unanimous agreement.
AP Chair to provide electronic signature to annual return
AP Clerk to submit annual return to external auditor
- 8.00 ANY MATTERS ARISING FROM THE CLERKS REPORT (previously circulated)**
Clerk had previously circulated a report to all Councillors updating on outstanding matters and correspondence received. Chair Brian Griffiths highlighted a few significant matters as follows: -
- 8.01 Japanese knotweed
Chair Brian Griffiths updated the Council on a sensitive matter where a local resident has sought legal action against the Community Council claiming that Japanese

knotweed has encroached on his property from neighbouring Community Council land. Chair reminded all Councillors that no communication should be entered into with the residents and all matters should be left to the Community Council solicitor. Chair and Clerk have received advice from One Voice Wales as well as Came and Company Insurers and a liability solicitor has been appointed to act on the Community Council behalf.

The Claimants solicitors have sent a report including photographs of the resident's property. Cllr Peeter Tiidt expressed his disappointment in the matter as the Community Council has been managing the knotweed situation as best considering the nearby stream and beehives.

AP Clerk to circulate report from claimant's solicitor

- 8.02 Chair Brian Griffiths discussed the use of the Tanyard for the next Community Council meeting in September and advised that he and the Clerk had arranged seating within the hall to comply with social distancing. Chair stated that he felt the use of the fire door as an entrance or exit was too dangerous considering the steep steps and that it leads to a road with no pavement. Chair to place tape on the floor of the hall with arrows indicating a one-way system. Cllr Mike Griffiths asked if face masks should be worn, Chair agreed it would be a good idea. Chair advised that the library is hoping to open in September with a Click-and-Collect system and they will be completing their own risk assessment before opening. Chair advised that Cllr Graham Walters has notified there are some repairs needed at the hall.
AP Cllrs to notify the Clerk if they have any concerns holding a physical meeting in the Tanyard in September.
- 8.03 Chair Brian Griffiths informed the Community Council that the £1200 donated to the village hot meal scheme had been used to fund 240 hot meals. Chair expressed his thanks to Cllr Linda Morgan and Cllr Mike Jones-Pritchard for their contributions to the scheme.
- 8.04 Chair Brian Griffiths advised of the problems with parking around the castle area. Cllr Mike Jones-Pritchard had previously provided an update that the castle car park is now open.
- 8.05 Cllr Mike Jones-Pritchard informed the Council that the bollards around the entrance to the Spar have been placed temporarily under Covid19 emergency legislation, but permanent tarmac and a barrier will be installed in due course. He advised that this has improved visibility for motorists on Herman Hill.
- 8.06 Chair Brian Griffiths advised of the quote from Centregreat for this year's Festive lighting which includes additional lighting on the Church porch and lighting to the front apex of the village hall. He advised that even with the additional lights it was still less than the previous supplier. Clerk advised that the annual budget for the lights did fall short of the full amount, however money was available for the additional cost. Cllr Chris Morgan asked about the lighting for the tree opposite the school which has not been quoted for. Chair Brian Griffiths suggested it was ill-advised this year as it may attract crowds gathering around the tree and the Community Council would be unable to ensure social distancing. Council agreed to put the idea for the tree on hold for this year. Chair asked if the Council would like to go ahead with the lights as some Councils have chosen not to do so this year. Council agreed to go ahead with the lights with Cllr Chris Morgan commenting how important they were for the village, this year

perhaps more than ever and Cllr Caryn Morgan commenting how psychologically important they were for residents.

AP Clerk to contact Centregreat to accept the quotation

- 8.07 Chair Brian Griffiths informed the Council that a bench by the playground on Ironbridge Road has fallen into disrepair and needs replacing. Although the benches belong to Cardiff Council and are their responsibility, they have informed the Community Council that they cannot afford the cost to replace and have asked if the Community Council would fund the new bench which would be provided and installed by Cardiff Council. Chair confirmed that the bench would still be Cardiff Council responsibility. Some concern was shown to the price of the bench, however the Community Council agreed to go ahead with the donation.

AP Clerk to contact Cardiff Council Parks

9.00 APPROVAL OF THE FINANCE REPORT (previously circulated)

Expenditure

Opus Energy Gas Bill June	d/d	-1.20
Tanyard Hand Sanitisers etc	Chargecard	-145.24
Opus Energy Electricity Bill	d/d	-22.46
Opus Energy Gas Bill July	d/d	-0.60
VOIDED CHEQUE	1801	N/A
Wages & Expenses Aug	1802/3/4	-724.18

- 9.01 The finance report was approved and agreed.

10.00 DATE OF NEXT MEETING

The next Community Council meeting will be held on Monday 28th September at 19.30hours (virtual or actual tbc). The meeting closed at 19:50 hours.